



Office of Public Information

October 2, 2019

Sean Dolan  
6007 Franz Ct.  
Katy, Texas

**VIA EMAIL: Sean@pushfire.com**

Re: Public Information Request – Request for Clarification and/or Narrowing

Dear Mr. Dolan:

This letter is written in response to a request for information the District received on September 18, 2019 (the “Request”). This letter seeks narrowing of the request for records set forth in the letter. Specifically, pursuant to Texas Government Code §552.222, the District asks that you clarify and/or narrow the scope of the request. Please note that the District is not inquiring into the purpose for which the information will be used.

Your Request seeks the following information:

- Entire case file for trespassing case opened on March 19, 2019
- All district emails that contain “Dolan” from March 18<sup>th</sup> through March 22<sup>nd</sup>.

The requested information triggers a large volume of information. In the over 110,000 district mailboxes searched, over 22,000 emails were identified as containing the requested term within the date range specified, each of which would need to be formatted and configured into a readable format. Pursuant to Texas administrative statutes, Katy ISD charges a fee for certain requests for public records in accordance with the fee schedule published electronically on the District website. If you would like to proceed with your request for all communications requested, we will estimate the costs and seek your approval prior to processing your request, and we may seek a deposit of part or all of the estimated costs prior to processing your request.

Based on the broad nature of your request the District seeks narrowing. Section 552.222(b) of the Texas Government Code provides that if a large amount of information has been requested, the governmental body may discuss with the requestor how the scope of the request might be narrowed. Tex. Gov’t Code §552.222(b).

Once we receive clarification or narrowing as stated above, we will begin processing the request and provide an estimated date of completion and costs, if applicable under provisions of the Texas Government Code. Additionally, if required, we will proceed with a request to the Texas Attorney General. If you do not respond in writing to this inquiry by the 61<sup>st</sup> day after the date this request for clarification and/or narrowing of the scope of your request is sent, the request will be considered withdrawn. Tex. Gov’t Code §552.222(d).

Thank you for your cooperation and assistance in this matter. Please do not hesitate to contact me should you have additional questions regarding this letter.

Sincerely,

Public Information Office  
Katy Independent School District